

Ref No: QIF/IQAC/16

Date: 22/04/2022

MINUTES OF THE 8th IQAC MEETING HELD ON 19/04/ 2022

The Eighth Internal Quality Assurance Cell meeting was held on 19/04/2022 in the Seminar Hall at 10:00 AM. Following are the proceedings of the meeting:

Discussions and Decisions:

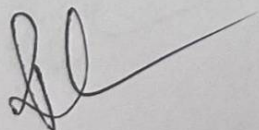
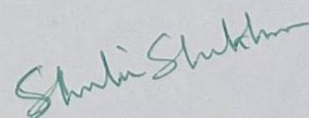
Agenda 1: To read and confirm minutes of the 7th IQAC meeting held on 07/01/2022

After reviewing, the minutes were unanimously confirmed and approved by all members present without any modifications.

Agenda 2: To present the action taken report on the recommendations of the 7th IQAC meeting

The director, IQAC presented the action taken report on the recommendation of the 7th IQAC meeting as below:

Recommendations	Action taken and outcomes
Review of Feedback Mechanism	The mechanisms used for collecting and analysing student feedback were reviewed and student feedback Performa was revised.
Strengthening Student Support Services	Various seminars, sessions and expert talks were organised on developing Life skills, Stress Management, Android Application Development, Web Development, and Digital Marketing. Orientation Programme for TCS NQT Training was also conducted.
Annual Sports Meet	a) The Annual Sports Meet - Spark 22 was successfully planned and executed to promote physical fitness, teamwork, and sportsmanship among students. b) A Sports Committee was formed, comprising faculty coordinators, physical education staff, and student volunteers, to manage the event logistics and scheduling.
Increase in intake in BCA program from session 2022-23	The management has been informed who has accepted the proposal. In the IKGPTU University affiliation process, increase in intake from 90 to 120 has been proposed for the session 2022-23.
To resume and continue admissions for the BTMM program	The management, Admission Committee and concerned department has been informed.

Agenda 3: To encourage faculty to engage themselves in research activities

To promote a research-oriented culture among faculty members by encouraging active participation in research activities, it was decided to hold regular sessions to be conducted for the faculty informing them about the available government and non-government research funding opportunities (e.g., UGC, DST, ICSSR, industrial houses etc.).

Agenda 4: To take the feedback from the students as per the revised Performa.

Head of all the departments to be instructed to take the feedback from the students for the Academic Year 2021-2022 as per the revised student feedback form and submit the same to IQAC for further analysis.

Agenda 5: To take feedback from Faculty

The members decided to regular feedback from faculty shall be taken as per format and analyse in the next meeting for appropriate action.

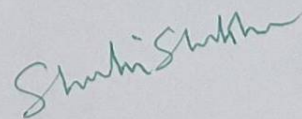
Having no other point to discuss, the meeting ended with thanks to the IQAC chairperson.

Members Present:

1. Dr Shashi Shekhar, Director, QCST, Chairperson
2. Mrs Roshni Soni, HOD, Applied Sc, QIFGOI, Director
3. Ms Kamalpreet Kaur, HOD, Liberal Arts, QCST, Member
4. Mr Jaswinder Singh, AP-CE, QIFGOI, Member
5. Mr J. P. S. Dhaliwal, VC, QIF, Management Representative, Member
6. Ms Vivek Singh Sangwan, HOD, Mgmt, QCST, Member
7. Mr Gursewak Singh, Administrative officer, Member
8. Mr Maneet Diwan, Director, PQMS Quality Services Pvt. Ltd (Industry Representative), Member (Joined Online)
9. Mr Rakesh Manchanda, Nominee from local Society, Member (Joined Online)
10. Damanjot Singh, B.Tech ME 8th Sem, Member (Joined Online)
11. Mr Vaneet Garg, AP-CSE, QIFGOI, Member

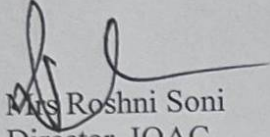
Members Absent:

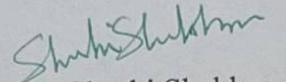
1. Arshdeep Kaur, BCA, Batch 2016, Alumni (QCST), Member
2. Mr Maninder Singh, B.Tech, CSE, Batch 2015, Alumni (QIFGOI), Member
3. Ms Jasbir Kaur, HOD, Comp App, QCST, Member
4. Mr Ajay Sharma, Training & Placement Officer, Member



Distribution of MoM:

1. IQAC members
2. Chairman & Vice Chairmen, QIF
3. Director, QCST and QIFGoI
4. HoDs, Faculty & Staff of QCST and QIFGoI
5. Student Notice Board


Mrs Roshni Soni
Director, IQAC


Dr. Shashi Shekhar
Chairperson, IQAC